



Preschool and Daycare

<http://www.buildingblockspreschool.co.uk>

'Where Play is a learning experience'



Building Blocks Preschool and daycare: Outings Policy

BB preschool and daycare feels it is important to provide opportunities for children to take part in outings so they can further develop their knowledge. We emphasize that outings can provide many additional learning opportunities.

Parents/Carers, who enrol their child/ren at BB preschool and daycare, are asked to sign an open-ended permission form allowing staff to take their child/ren on short spontaneous walks to the local shops, post office, and library or around the local area. In all cases a RISK ASSESSMENT will be carried out before leaving the building.

BB preschool values all Parents/Carers who do not wish their child to go on spontaneous outings. These wishes are respected and child/ren will be left with another group within the preschool premises for activities. Parents are asked on enrolment to give permission for local outings. Any outing that consists of public transport or further distance than local visits will consist of a separate permission slip.

The following procedure will be carried out if a further afar outing is arranged:

- A letter to all Parents/Carers of children going on the trip will be sent, explaining the whereabouts and the reasons for the outing. Parent/Carer permission must be given in writing by means of returning the slip attached to the letter.
- A child who's Parent/Carer has not returned the slip must stay at the BB premises and alternative arrangements will be made.