



Preschool and Daycare

<http://www.buildingblockspreschool.co.uk>

*'Where Play is a learning experience'*



## **Building Blocks Preschool and Daycare: Medication Policy**

Building Blocks preschool and daycare is unable to administer any medicines that have not been prescribed by the Doctor other than temperature reducing medicines such as Calpol.

Calpol can be given for a temperature above 38degrees or as directed by a doctor's note. Calpol can be given once during the day only, if a child is relying on Calpol to keep their temperature down then the child should remain at home.

Any prescribed treatment to be administered must be the child's own, brought in from home. The information leaflet that accompanied the medicine must also be brought to the setting as well.

This will alert staff to any possible side effects of the medication. Medication will either be stored in a medicine cabinet within the office, or if required in a medicine container in a refrigerator.

All prescribed medication must be clearly labelled with your child's name, date of birth, dosage required and how many times a day (prescription label). Children must also have been taking prescribed medication for 48 hours before being allowed to return back to nursery or for nursery staff to administer this medication to ensure there are no reactions.

Parents are requested to sign a medication declaration form on arrival giving all information regarding medication, and a medical administration form at the end of the day, stating that they have read the information regarding times and amounts that the staff have administered medicine to their child. These forms must be completed on a daily basis.

Supervisory staff can only administer medication. We can only administer prescribed medication that requires technical or medical knowledge if staff have been trained to do so by a qualified health professional.

All medication will be sent home at the end of each day, unless it is Nursery Calpol or a long term medication to be kept on site for allergy or care plan needs.